**Heddon on the Wall Parish Council**

Minutes of the Heddon on the Wall Parish Council Meeting

on **Wednesday 9th November 2016 @ 7.15pm** in Heddon Library

*.*Louise Pringle

Clerk to the Council

**MINUTES**

1. **PRESENT & APOLOGIES FOR ABSENCE**

Present: Mrs Gardner-Medwin (chair), Mr Armstrong, Mr Adams, Mrs Cruickshank, Mr Tailford, Mrs Thompson, Mr Stewart, Mr Young, , Clerk (Mrs Pringle). Apologies Mr Iley, Councillor Jackson

1. **DECLARATIONS OF INTEREST -** None
2. **MINUTES OF THE MEETING HELD ON 12th October 2016 –** Minutes were approved and signed as were the minutes from the Extraordinary meeting held on 2nd November 2016
3. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Price for trimming Beech hedge, welfare Field | **Completed** |
| L Pringle | Open a new bank account | **Ongoing** |
| L Pringle | Price for new wooden fence, Welfare Field | **Ongoing** |
| L Pringle | Get some new basketball nets | **Completed** |
| L Pringle | Set up insurance Sports Field Changing Rooms | **Ongoing** |
| R Young | Spray weeds under play equipment in field | **Table March** |
| R Young | To stop grass cutting Sports Field | **Completed** |
| R Young | To query grass cutting bill with contractor | **Ongoing** |
| I Armstrong | To formulate objection regarding South Houghton | **Completed** |
| R Young | Check water issues allotments/Halls | **Ongoing** |
| R Young | Organise work to bench Station Road | **Completed** |
| I Armstrong/ A Gardner-Medwin | Choose signs to be used for Roman Wall, decide on exact site, commission artwork | **Completed** |
| L Pringle | To make available Knott Hall Charter | **Completed** |
| R Young | Arrange hedge cutting Centurion Way | **Completed** |
| L Pringle | Check land registry for the owner of land in front of Centurion Way | **Ongoing** |
| I Armstrong | Arrange for professional advice regarding the butterfly area. | **Table Jan** |
| A Gardner -Medwin | To get fuller info on the tilt top boards for the Roman wall walkers | **Completed** |
| L Pringle | Get Trevor to look at the ash tree Camilla Road | **Completed** |
| L Pringle | Repair Surface under swings Welfare Field | **Table March** |

It was agreed to insure the Sports Field Changing Rooms for the sum of £60,000.

The ash tree on Camilla Road was given a clean bill of health and the residents concerned informed.

Yet again the firm used to supply the rubberised tarmac for the Welfare Field has gone into liquidation. This now has to be tabled for March as the weather is now too cold for laying of the product.

1. **COUNTY COUNCIL UPDATE – N**o update this month
2. **FINANCE**

Accounts agreed and approved.

Precept to be in by 27th January, date for budget meeting. - it was decided to hold the budget meeting last week in November or the first in December.

Internal audit – No problems

Risk Assessment – The updated risk assessment was agreed by the councillors and signed by the chair.

1. **PLANNING**

**Applications**

Land East Of 14 Station Road Heddon On The Wall Newcastle Upon Tyne Northumberland Ref. No: 16/00408/PREAPP Detached Dwelling. Building need to be low rise so that the roof is not breaking above the skyline and the development must be within the village envelope.

16/03745/CCD | Single storey extensions to provide additional two classrooms, studio, additional ancillary accommodation and parking. | Heddon On The Wall St Andrew's C Of E First School Trajan Walk Heddon-On-The-Wall Newcastle Upon Tyne Northumberland NE15 0BJ. The council must object to this development until they are sure that the parking issues at the school have been addressed.

16/03728/FUL | Construction of single storey extensions to living room/dining/kitchen and bedroom | 7 Station Road Heddon On The Wall Newcastle Upon Tyne Northumberland NE15 0DY. No objections.

16/02227/FUL | The proposed development is a new 2.5 x 2.1m external freezer with a new 2.6 x 2.3m concrete base with a poly carbonate covered walkway. | The Swan Inn The Towne Gate Heddon-On-The-Wall NE15 0DR. Council needs to ensure no one else is objecting due to noise.

16/02998/PRUTPO | Tree preservation application order for crown lift of three sycamore trees (T1,T2,T3) by 25% and crown thinning of two Ash trees T5 removing one branch T6 removing two. | Roman Wall Forge Heddon-On-The-Wall Newcastle Upon Tyne Northumberland NE15 0DR. no Objections

**Granted**

16/02713/FUL Bellamor, Holmside Birks Road. Conversion of existing barn to dwelling. Previously approved under CM/20100310.

1. **ASSET UPDATE**

Maintenance work procedure – The following procedure was voted on and agreed. The maintenance contractor will be instructed by the clerk or the assets officer. Should the clerk or assets officer need support Mr. Armstrong and Mr. Young will be the councillor contact. All new projects must be accompanied by an email schedule and price before instruction.

1. **KNOTT MEMORIAL HALL**

Mess from youths parking in car park – there are no objections to the youths using the car park as a meeting place. However the litter is having to be cleaned up each day. There are two bins close by but they are not being used even though the youths have been asked on many occasions to use them. This matter has been passed on to the Police to take it up during their rounds.

1. **TABERNA CLOSE**

Parking Space marking or both the Mithras Gardens and Taberna Close parking areas close to the shops. People parking badly are using up valuable space for more vehicles. As both of these areas belong to the County Council it was decided to arrange a meeting with the Highways Dept.

1. **SPORTS FIELD CHANGING ROOMS**

Progress Report - Work has slowed a bit at the moment due to the weather. Northern Power Grid will be contacting Mr. Young this week with a timetable because the roof will have to be on before the electric is put in

1. **HADRIANS WALL SIGNS**

Progress Report on table top maps – A copy of the map for the boards was circulated and the following comments made: bus stop to be changed to include a number on the key, a cross symbol to be put on the churches, change footpath behind library. Everyone liked the colours and agreed that the photo beside the cross could be changed to one of the brass plaque at the gate. It was voted on to accept the map and board design.

1. **COMMUNITY SPEEDWATCH**

Progress Report – This seems to be going very slowly. 3 people have been interviewed and are awaiting training.

1. **COUNCIL OWNED GREEN SPACE**

There should be some maps of who owns different sections of green space throughout the village. This item to be tabled when copies of the maps can be shown.

1. **COMMUNITY PRIORITIES**

Ideas for the most important things for residents regarding upkeep of the village to take forward to the neighbourhood team NCC. This item was not discussed and will be tabled at the next meeting.

1. **CORRESPONDENCE**
2. Phone: Heddon service station, glass recycling and aircon units – Mr Adams to check to see if the Three Tuns can take the recycling bins back rather than lose them from the village.
3. Post: Vera Baird Police and Crime Commissioner, rural Domestic Violence Champions and public meetings 23rd Nov. Morpeth 18.00
4. Email: Planning Development Management training Hexham 30th Nov, 18.00
5. Verbal: Motorhome opposite garage. This vehicle is parked on land belonging to Northumberland County Council so all complaints should be made to them.
6. Email: Change to bus routes through the village – The council was informed by a resident that the X84 bus will no longer be stopping in the centre of the village from 28th November due to problems caused by parked cars on the Towne Gate and that timetable will be changing. It was decided to complain to the Bus company as no-one had been informed or included within the consultation regarding this.

The meeting closed at 21.00

04/11/2016 Seat Station Road £175

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| **Owner** | **Action** | **Status** |
| L Pringle | Organise Budget meeting and prepare budget |  |
| L Pringle | Open a new bank account |  |
| L Pringle | Price for new wooden fence, Welfare Field |  |
| L Pringle | Arrange meeting with Highways Dept NCC |  |
| L Pringle | Set up insurance Sports Field Changing Rooms |  |
| R Young | Get number for fencing contractor |  |
| R Young | To query grass cutting bill with contractor |  |
| R Young | Check water issues allotments/Halls |  |
| L Pringle | Check land registry for the owner of land in front of Centurion Way |  |
| A Gardner -Medwin | Pass to Mr Armstrong letters from historic England with regard to the Memorial Park |  |
| L Pringle | Find green space maps at the library |  |
| L Pringle | Write to letter of complaint to GoNorthEast |  |
| L Pringle | Prepare draft budget |  |
| R Adams | Speak to Three Tuns regarding Glass Bins |  |